**Health & Education Cluster**

**Minutes 6/16/2014**

1. Present; Laura Cheatham, Cristina Hall, Ginny Parker
2. Next Meeting Scheduled for **Monday, July 21st** from 5:30pm to 7:00pm – Cristina will confirm conference room space with Lindsey at Handmade
3. Review of meeting minutes on May 28, 2014:
   1. Focus more on education: trying to coordinate a newsletter for the Food Policy Council, educate the public about local food education opportunities, connect organizations that are sharing food education.
   2. Defining “education:” Instead of being involved with delivering hands on education, the Education cluster is choosing to focus on knowledge sharing instead.
4. The next General Council Meeting is **June 23, 2014**. Before next meeting put together an Action Plan to present at the meeting next week. Laura to email Mary Lou Kemph to get more information about General Council meeting (content, format & length for presentation, etc).
5. Google Groups – There is a google group that was set up in 2012. Cathy Hohenstein and Laura are working to add new 2014 members and will communicate to the cluster.
6. Google Survey update - Reviewed Google Form and made edits and added questions
7. Updates from Cathy
   1. Received an email from the Water Cluster and they would like to attend our meetings to bring ideas back to their group
   2. Received an email from the Farmer Support Cluster gave suggestions about education
      1. How to handle requests from other clusters (and the public) about requests for education?
8. Education Cluster Action Planning
   1. Narrow it down to three outcomes for the end of 2014:

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| **Outcomes \_ what results will we deliver?** | **Action Steps** | **Who?** | **Timeline** | **Resources** |
| Compile a list of organizations and individuals that are doing education on health, local food, and nutrition. | 1. Identifying the need for the survey 2. Creating the survey. 3. Sending out the survey. 4. Building and contributing to the list. 5. Reviewing list and identifying missing pieces of information (contact info, resources that should be included, etc). 6. Delegating tasks to group members (follow up with organizations) 7. Circulate/share the list with cluster members before Sept. meeting. |  | First draft of list circulated to cluster by mid-August for review.  First draft of public list complete by beginning of September. | Cluster volunteer time, Free tools like Google Forms, and Google Groups. |
| Connecting groups that provide food and health education | TBD at August Meeting |  |  |  |
| Sharing these local resources with community members | TBD at September Meeting |  |  |  |

1. Cristina & Laura to present at next General Council Meeting.
2. Meeting adjourned at 6:40pm.