

Meeting Minutes

Date/Time/Location	6/24/2013 4:00-6:00 pm Public Works Building (Room 109)
Facilitator	Mary Lou Kempf
Note Taker	Scarlett College
Time Keeper	Mary Lou Kempf
Attendees	Brandee Boggs, Emily Kujawa, Mary Lou Kempf, Darcel Eddans, Karen Swain, Marielle Angell, Dayna Reggero, Rachel Winter

Minutes

Agenda Items	Discussion	Conclusions
<ul style="list-style-type: none"> • Introduction of Scarlett (new ABFPC Intern) 	<ul style="list-style-type: none"> • Scarlett College is a UNCA student (double-major in math and environmental science) and will be interning for the next 15 weeks, 10 hrs/wk. Brandee is her direct supervisor. • Scarlett's current projects include researching policy options, taking meeting minutes, assisting with ABFPC communications activities. • Any clusters who have projects or ways they could use Scarlett's help should email Brandee. 	<ul style="list-style-type: none"> • Any cluster who has ideas for projects Scarlett can help with should email Brandee.
<ul style="list-style-type: none"> • Election of Representative for the Public Health Advisory Council 	<ul style="list-style-type: none"> • Nominees listed, consent for each determined. Each present nominee (Mary Lou, Brandee, Emily, and Darcel) gave a brief account of their qualifications. Those present spoke to the qualifications of absent nominees (Nicole). • Discussion: Can absentee votes be taken by phone? What is the process, how might this process be specifically defined? An absent member submitting a vote before the discussion of nominees begins does not allow a member to change their vote. Dynamic governance 	<ul style="list-style-type: none"> • Mary Lou will notify Nicole and Terri of the GC's decision • Nicole and Brandee will meet with Terri and Gibbie • Absentee process: In the future, if a voting member cannot be present, a

dictates another member of the absentee's cluster should come in their place to represent a voting member.

- Primary and secondary representatives will meet with Gibbie together.

representative should be sent from the member's cluster to represent the absentee.

- Primary Representative: Nicole Hinebaugh
- Secondary: Brandee Boggs

• **Report from the Policy Drafting Subcommittee**

- Focus on strategy and approaching the County with initial, county level policy ideas and recommendations for each subcommittee.
- Initial list is compiled, based on top priorities within the master plan of ABFPC and each cluster's assignment.
- A "short list" of these ideas was determined to be easily applied by the County in order to generate publicity and positive public support. From this list of "quick wins", ABFPC can add to the policy recommendations and focus on more in-depth policy work.
- Interfacing with the Buncombe County Sustainability Plan provides a great leverage point for policy recommendations.
- Research Sustainability Plans in surrounding township. (Woodfin, Black Mountain, etc.)
- The Legislative cluster is continuing to accept from other clusters on an ongoing basis. Any clusters with policy suggestions should email Emily.
- The Legislative cluster will present a more formal document at the next GC meeting with the final policy proposals to move forward with the County.

- **Emily** and **Brandee** will present a policy proposal document at the July meeting for approval to bring to the County.
- **Karen** will email out a copy of Lord's Acres Food Assessment
- **Any clusters** with policy suggestions should email Emily.

• **Planning Next Meeting of the Whole**

- Proposed Date 7/25/2013.
- General Intent:
 - Plan the meeting to be informal, with policy discussion/small group meetings/information provided to the public.
 - Provide stations to present and announce intended policy and other information for those in attendance.
 - Flyers or information for each cluster. (Need a representative to discuss/direct questions on the information for passersby?)

- **Darcel** is leading the meeting planning committee
- **Any other GC members** interested in being on the planning committee should email Darcel ASAP
- Plan for the afternoon or

	<ul style="list-style-type: none"> ○ Partner organizations could be present as well, and responsible for their own table and information. (Mana, Children First, etc.) ● Possible locations: Carrier Park, Pisgah/Highland Brewing <ul style="list-style-type: none"> ○ Consider a County representative speaker ○ Holding it on county land to be less city-centric ○ If a brewery hosts the event, ask if 15-20 year olds allowed with tagging so as not to exclude the youth element. ● Food: Potluck and donations from organizations around town. 	<p>evening of 7/25/13.</p> <ul style="list-style-type: none"> ● Each cluster should compile information about cluster work and policies for attendees.
<ul style="list-style-type: none"> ● Fiscal Agent Update 	<ul style="list-style-type: none"> ● Darcel provided a brief update: no updates from Terri on progress with Eat Smart Move More, but Darcel has identified the Abundance Foundation in Carrboro as another potential fiscal agent. Darcel has personal connections on their board and is going to have a conversation with them. 	<ul style="list-style-type: none"> ● Darcel will talk with the Abundance Foundation about being the fiscal agent
<ul style="list-style-type: none"> ● Farmer Cluster Update 	<ul style="list-style-type: none"> ● General discussion of Farmer Cluster role and who should be a member (farmers vs organizations representing farmers). ● Farmer cluster would bring in and identify issues, collect and distribute concerns to the most appropriate cluster. Serve as a voice for the farming community. ● Determine the cluster's mission; be conscious of communicating values (e.g., organic, permaculture) so conventional farmers do not feel excluded from the clusters scope. ● Engaging the farmers in the area is important. They must be made aware of the ABFPC's intentions and their constructive policy recommendations must be heard. ● Use other means of communication besides holding meetings, focus on more convenient modes such as phone calls, email, etc. 	<ul style="list-style-type: none"> ● Karen will continue as the Farmer Cluster rep and will keep the GC updated and request support as needed
<ul style="list-style-type: none"> ● Pollinator Cluster 	<ul style="list-style-type: none"> ● General discussion of the process for forming a new cluster: New cluster would need to come to the general council meeting and present vision, ideas and possible representatives. Once approved by the GC, the new cluster will need to hold rep elections within 3 months. ● Marielle and Dayna are on the agenda for the next General Council meeting to propose formation of a new Pollinators Cluster. 	<ul style="list-style-type: none"> ● Marielle and Dayna will present proposal for Pollinator Cluster vision on 7/25/2013. ● In General the process to form a new cluster: <ul style="list-style-type: none"> ● Determine interest

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- Marielle and Dayna shall create a proposal outlining their intent and determine representatives.

- Define mission/vision
 - Present to General Council
 - Elect representatives within 1-3 months
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Next Meeting

Date/Time/Location

7/22/2013 4:00-6:00pm Public Works Building Room 109

Facilitator

Mary Lou Kempf

Agenda

- **Pollinator Cluster will present proposal. Coordinator position's role will be discussed, 20 minutes.**
- **ABFPC Coordinator role discussion: "big picture"**
- **Fiscal agent update**
- **Communications update**
- **Update on planning for next Meeting of the Whole**