

Meeting Minutes

Date/Time/Location	6/19/17 4-6PM public works
Facilitator	Mary Lou Kempf
Note Taker	Nicole Hinebaugh
Time Keeper	Brandee Boggs
Attendees	Brandee Boggs, Mary Lou Kempf, Darcel Eddins, Jillian Wolf, C. Nicole Hinebaugh

Consent for Last Month's Meeting Minutes	consent
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Minutes

Agenda Items	Discussion	Conclusions/Action Items
1. Check-in 10 mins: 4-4:10		
2. Approve meeting minutes from 5/15/17 & approve today's agenda- 5 mins: 4:10-4:15		minutes approved agenda approved
3. Set next meeting date/new recurring time <i>discussion</i> - 5 mins: 4:15-4:20	<p>Jillian: First Monday: Shiloh Association meeting at 6:30pm -Friday during day will be a workday -fourth Monday would be good</p> <p>Brandee: Friday mornings are ok. -Any Monday afternoon is fine</p> <p>Darcel: don't like Friday meetings -fourth Monday would be fine -can't do second Monday</p> <p>Nicole: fourth Monday is fine -Fridays are also fine</p> <p>Mary Lou: would like to go back to fourth Monday -could go to Friday, but don't prefer it.</p> <p>a. Previous Discussion: Time of day? <i>Maybe 2nd Monday 3-5PM?</i></p>	<p>Will wait to set date until end of meeting. -Nicole emailed Ariel to learn of her availability. -Need to get Ariel's phone number to be able to make phone calls. -Update: the fourth Monday from 4-6pm works for all GC members, including Ariel.</p>

	<p>Ariel: preference for time between 8AM -4PM</p> <ul style="list-style-type: none"> • first Monday of the month • first Tuesday of the month • first Wednesday of the month • second Monday of the month • second Tuesday of the month • third Wednesday of the month <p>-Fridays ok during work day.</p> <p>Mary Lou: like the 2nd or 4th Monday date we held previously. Could also do Fridays during the day. Could do first Monday if that was the only choice.</p> <p>Nicole: prefer to keep a Monday evening meeting time. Could also do Fridays during the day.</p> <p>-2nd Monday is no good.</p> <p>Amber: Mondays are tricky. Fridays during day?</p> <p>Jillian: could do Friday during the day,</p> <p>Brandee: could do Friday earlier in the day.</p> <p>Kiera: Fridays could work during summer, but not sure about afterward (childcare considerations).</p> <p>Darcel- Prefers Mondays</p> <p>Melanie- No Thursday or Friday, other days after 3PM</p>	
<p>4. Cluster updates- 5 mins/cluster- 20 mins: 4:20-4:40</p>	<p>Access Cluster:</p> <ul style="list-style-type: none"> -DUFNB program is ready to launch at FBFC. -Soft open on Thursday the 22nd at FBFC -received the USDA waiver -Farm Bill negotiations are currently in place, which will hopefully result in the preservation of the FINI grant. <p>Policy Mobilization Cluster:</p> <ul style="list-style-type: none"> -Darcel, Brandee, and Kiera met with Jared Cates to develop a plan for implementing the cluster including what the focus of the work would be for the cluster: ex: City Council Candidates Forum, advocacy in alignment with CFSA, strategies for building relationships and a policy agenda with the County. -Sustainability Office for the County is not as interested in working in the area of food. -Need to attract members to the cluster. This is part of the plan which has been developed. -Kiera has met with Emily Kujawa to learn about how the Policy Mobilization cluster operated previously. -Not sure of the monthly meeting times, yet. <p>Resiliency Cluster:</p>	<p>-Nicole will pass on the Fair Food Network's policy advocacy recommendation package related to the Farm Bill negotiations.</p>

	<p>-Had workshop on Food Resiliency and Disaster Preparedness</p> <ul style="list-style-type: none"> -was in contact with folks who came out to this workshop about possibly joining the Resiliency Cluster -Had first new cluster meeting last week, in which Laura Lengick came and will join cluster. Sara deFosset (sustainability planner) and Gabbi White has also expressed interest. Other members: Jillian, Mary Lou, Carolina, -Laura Lengick has worked with NEMAC and is interested in doing a food resilience study (for example: where is our food grown and stored, and who is producing it, and where are our gaps), and is familiar with the work that Amber is doing around Climate Resiliency. Has been on the board of ASAP, and suggested paying them to carry out the study. -Laura comes with connections to philanthropic funding, and could potentially connect the ABFPC with funding to support some of the work happening around food resiliency. -Laura will draft a proposal to the GC for discussion with the cluster about what the purpose and function of the cluster will be. 	
<p>5. Coordinator report- 5 mins: 4:40-4:45</p>	<p>Review Kiera's report, note any questions:</p> <ul style="list-style-type: none"> -Would be good to discuss in the future how we may want to support intern supervision in the future so that Coordinator is not more burdened than necessary. -she is working with WWC to learn about how this process can be more successful in the future. -can connect Kiera with UNCA internship opportunities to broaden options and increase support. 	<p>-GC could connect Kiera with UNCA internship opportunities to broaden options and increase support.</p>
<p>6. Meeting of the Whole date set-5 mins 4:45-4:50 - Nicole</p>	<p>From 5/15 meeting: Thursday November 16th could be a good date</p> <p>November 9th or 16th would be fine, but the 9th would be preferable.</p> <ul style="list-style-type: none"> -Dinner-time hours would be best. -Location TBD: -Ameena can get the space for us at UNCA for free. 	
<p>7. Food Waste Recovery Summit update- 5 mins- 4:50-4:55 - Nicole</p>	<p>Jorge who used to be with NCDENR organized a Food Waste Recovery Summit in Durham and invited Asheville folks to attend in order to begin planning to hold one in Asheville.</p> <p>Planning team: Kiera, Darcel, Nicole, Dawn Chavez, Amber Weaver, and Jennifer Flynn.</p> <p>Planning team has been meeting and has come up with a list of possible invitees to the summit in general and to join a Steering Committee in particular.</p> <ul style="list-style-type: none"> -planning team has contacted Steering Committee invitees, and first Steering Committee meeting will be held next week. 	

<p>8. FPAP review and comments- 20 mins: 4:55-5:15</p>	<p>-many comments from Laura Lengick, much of which has to do with language around “disaster”.</p> <ul style="list-style-type: none"> -best to adjust language to a less negative verbage. -Language for Objective A: <ul style="list-style-type: none"> -would be good to adjust the language of the objective to include “To Advocate to maintain or increase current funding levels...” -Language for Objective B: <ul style="list-style-type: none"> -change Objective language to “Support new or existing food access initiatives...” -Language for Objective C: <ul style="list-style-type: none"> -change Objective language to “Increase prioritization of food security initiatives...” -delete second action item. <p>Dates of availability for GC workgroup:</p> <ul style="list-style-type: none"> -maybe mid-day on Friday July 7th: between 10:30am-1:30pm -could do this at a local coffee shop or restaurant for coffee and/or lunch. 	<p>Jillian will send Laura Lengick’s comments on to Kiera for incorporation.</p> <p>GC would like Kiera to set separate workgroup meeting to digest the FPAP revisions. (see notes)</p>
<p>9. City Council Candidates forum – 15 mins: 5:15-5:30 - Brandee</p>	<p>-Brandee, Darcel, Kiera, and Jared Cates are working on planning the forum: likely to be held Sept. 19th at Lenoir Rhyne, from 5:30-8:30 (6-8pm forum bookended by meet and greets)</p> <ul style="list-style-type: none"> -Doing this after the primaries in order to work with a narrowed down field -Will have interpreters and childcare as well as refreshments -Would like to have current city council members, city council candidates, and county commissioners. -doing strategic outreach 	
<p>10. County engagement and outreach strategy 10 mins: 5:30-5:40 - Brandee</p>	<ul style="list-style-type: none"> ● Prioritization of 3-5 main advocacy/policy items: <ul style="list-style-type: none"> ○ Land Preservation for Ag use <ul style="list-style-type: none"> ■ Present Use Valuation deferred tax fund ■ Policy Development/support for County-owned land for Ag use ○ Food Systems Infrastructure to support farmers <ul style="list-style-type: none"> ■ commercial kitchen/food hub/food enterprise center ■ shared resources to assist with farm viability ○ Food Waste Recovery initiatives - <ul style="list-style-type: none"> ■ municipal compost, 10/20 Regional Food Waste summit & follow up ● Engaging prospective Policy Mobilization Cluster members 	

	<ul style="list-style-type: none"> ● Scheduling meetings with county commissioners and staff to: <ul style="list-style-type: none"> ○ discuss priority areas and ABFPC focus areas that are relevant at county level ○ Invite to meet & greet/social hour at Candidates forum ● Meeting with Sally Hannah in BC Tax Appraisal office, and Jasmine Beech-Ferrara 	
<p>11. Cluster strategic planning/action planning in 2018 - 5 mins: 5:40-5:45- Nicole</p>	<p>Food Master Plan: should look at revisions to the Top Priorities area related to the cluster work.</p> <p>FPAP: revisions should be completed by August, and clusters should look at what parts of that should be incorporated in the Action Planning process.</p> <p>Everyone agrees to doing this.</p>	
<p>12. ABFPC representation in public forums 10 mins: 5:45-5:55 - Nicole</p>	<p>(i.e. WNC regional food systems call with Community Food Strategies)</p> <p>How should the ABFPC be represented in public forums, who should be allowed to speak on behalf of the ABFPC, and how do we alert the public to this?</p> <p>-Would be good to have several public reps identified and set from the ABFPC who can represent us in the public.</p> <p>-Would be good to have something like a phone tree established around who can represent, and then rotate and/or pass along the responsibility.</p> <p>-Whoever is representing us needs to be up to date on all the happenings of the ABFPC. Kiera would be the best person for this in general, but would be good to have some back-up people.</p> <p>-Would be good to make sure to have representation on every CFS Food Policy Council call and in other applicable public forums.</p> <p>-CFS is aware of the situation, and will be planning around bringing clarity to representation on the calls.</p> <p>-would also be good for CFS to get tighter on who is invited and who are they representing.</p> <p>-Agree with all of this, but we also need to think about what our recourse is when we are represented or seem to be represented by someone outside of that approved group.</p> <p>-doesn't seem like there is any real recourse available to us.</p>	

	<p>-we could handle this on a case by case basis, and recourse will be easier when misrepresented statements are in print. We can correct the record if needed in those instances.</p> <p>-Need to review our Communications policy.</p>	
<p>13. Closing round- 5 mins 5:55-6</p>		

Next Meeting

Date/Time/Location	7/24/17
Facilitator	Kiera
Agenda	