

Meeting Minutes

Date/Time/Location	08/27/12 Asheville Public Works Building, 161 S. Charlotte St., Rm. 109
Facilitator	Mary Lou
Note Taker	Avery
Time Keeper	Carlye
Attendees	Darcel, Mary Lou, Carlye, Eric, Geri, Susan, Shelley, Tracy, David, Emily, Amanda, Avery

Decisions

<ul style="list-style-type: none"> • The facilitator, elected through a nomination process, will hold that role for three months. If unable to attend, the facilitator will be responsible for finding a replacement facilitator for that meeting. The secretary, currently the communications intern, will coordinate with the facilitator to set the agenda.
<ul style="list-style-type: none"> • Susan will be the facilitator for the next three months. A new facilitator will be elected at the November meeting.
<ul style="list-style-type: none"> • Susan will collaborate with the SACEE sub committee to revise the Food Action Plan so that priority 11 is moved higher, responsibilities are divided among the city, county, and other stakeholders, a tentative time frame is identified, the use of the term “foodtopia” is re-evaluated, language regarding breaking from an industrial food system is incorporated, and definitions of key terms are included. The revised Food Action Plan will then be presented to SACEE.
<ul style="list-style-type: none"> • The General Council consented to the communications proposal: <ul style="list-style-type: none"> ○ There will no longer be a cluster dedicated to communications. Members of what was the old Communications Cluster may continue to offer their advice and services as their schedule permits and as the Council deems

fit for specific tasks.

- In order disseminate the communications team's responsibilities successfully, members of the General Council will be required to attend at least one communications workshop if they have not already attended the previous tutorial session.
- The website will transfer over from the h1designgroup to Purplecat for hosting purposes. Gordon Smith and the Communications Intern will become the primary contacts for website related questions and concerns.

Tasks

Who	What	When
· Susan	· Address concerns raised by the General Council with regard to the latest version of the Food Action Plan and submit the document to SACEE	· Next General Council Meeting on Sept. 24 th
· Avery	· Move the website to new host, update the calendar, and push forward the development of promotional materials · Coordinate with Gordon and Brandee for suggestions regarding the next Meeting of the Whole	· Next General Council Meeting on Sept. 24 th
· Eric	· Prepare to present about policy	· Next General Council Meeting on

	streamlining, water issue, and the Autumn Harvest Festival	Sept. 24 th
· All Cluster Representatives	<ul style="list-style-type: none"> · Develop a list of aims for respective cluster and send to Avery along with the date, time, and location of the next cluster meeting · Ask cluster about referring to the General Council as the “Hub” 	<ul style="list-style-type: none"> · September 17th (or sooner if cluster meeting prior to that date)

Next Meeting

Date/Time/Location	09/24/12
Facilitator	Susan
Agenda	<ul style="list-style-type: none"> · Brainstorm Meeting of the Whole (Brandee)
	<ul style="list-style-type: none"> · Policy-streamlining proposal (Eric)
	<ul style="list-style-type: none"> · Water Issue (Eric)
	<ul style="list-style-type: none"> · Who’s Who in Local Food recap (Gwen)
	<ul style="list-style-type: none"> · Draft of additional data for asset mapping (David)
	<ul style="list-style-type: none"> · Autumn Harvest (Eric)
	<ul style="list-style-type: none"> · Language Clarification (will the

	General Council be referred to as the "Hub" (Avery)
	· News and input from City representatives (Nikki and Roderick)