

Meeting Minutes

Date/Time/Location	1/27/2014 4:00-6:00 pm Public Works Building (Room 109)
Facilitator	Mary Lou Kempf
Note Taker	Emily Kujawa
Time Keeper	Lora Gess
Attendees	Mary Lou Kempf, Darcel Eddins, Brandee Boggs, Emily Kujawa, Susan Garrett, Nicole Hinebaugh, Karen McSwain, Lora Gess, Marielle Angel, Olufemi Lewis

Minutes

Agenda Items	Discussion	Conclusions/Action Items
<ul style="list-style-type: none"> • Pollinator Cluster policy proposal 	<ul style="list-style-type: none"> • Marielle is conducting graduate capstone research on banning cosmetic pesticides in Parks & Rec grounds and would like to write a policy proposal to present to the City. Requested the ABFPC support the proposal. • DECISION: Unanimous consent for Marielle to present proposal at next GC meeting for GC to discuss. 	<ul style="list-style-type: none"> • Marielle will present proposal at next GC meeting for discussion.
<ul style="list-style-type: none"> • Update on planning for Feb 6 Meeting of the Whole 	<ul style="list-style-type: none"> • A small group of very committed volunteers has been meeting with Tracy Kunkler to plan the agenda and arrange other logistics, do outreach, etc. The overall plan is that: 1) The General Council will present a set of “Policy Priorities” for the attendees (broken into clusters) to provide feedback on. There will then be breakout time for each cluster to begin action planning by completing an “Action Plan Template” that will show how their work over the year will focus on the policy priorities and what steps they will take to accomplish that work. The clusters will have the opportunity to complete their action plans and submit them to the GC over the next couple months. 	<ul style="list-style-type: none"> • Emily will revise policy priorities based on discussion and share with GC for final approval. • All Cluster Reps will be expected to serve the following roles during the meeting: arrive 15 min early to answer questions about their cluster; do a BRIEF report-out about their

	<ul style="list-style-type: none"> • Discussion about the policy priorities, particularly language around how to clearly communicate the ABFPC role in complementing, not duplicating, partner organization efforts, as well as expanding focus from schools alone to institutions and businesses more broadly. • The group decided the “internal strategic priorities” related to how the ABFPC functions were not appropriate for the MotW and will be addressed by the GC at a later date. • Cluster reps will be expected to serve the following roles during the meeting: arrive 15 min early to answer questions about their cluster; do a BRIEF report-out about their cluster’s work over the past year; take notes and fill out the action plan template during team breakout time (BRING A LAPTOP). • Refreshments: Nicole is working on getting donations from local farms/businesses, and paper product donations (plates, napkins, etc). • Darcel will follow up with Hickory Nut Gap about donation for • NICOLE WILL TALK TO OLUFEMI ABOUT PAPER PRODUCTS • Next steps: Emily will revise the policy priorities based on discussion and send to the group for final approval by 1/31/14. The planning committee will move forward with prep. 	<p>cluster’s work over the past year; take notes and fill out the action plan template during team breakout time (BRING A LAPTOP).</p> <ul style="list-style-type: none"> • Darcel will follow up with Hickory Nut Gap about donation for refreshments • NICOLE WILL TALK TO OLUFEMI ABOUT PAPER PRODUCTS
<ul style="list-style-type: none"> • Update on Meetings with Policymakers 	<ul style="list-style-type: none"> • Meetings with City Councilmembers and staff are ongoing. Group discussed meetings that had already occurred. The rest of the meetings will be discussed at the next GC meeting. 	<ul style="list-style-type: none"> • N/A
<ul style="list-style-type: none"> • PHAC Update 	<ul style="list-style-type: none"> • The PHAC was involved with the recent RWJF site visit for a nationwide competition—Asheville/Buncombe County is a finalist. • Presentation at the last PHAC meeting on a Health Impact Assessment of master greenways plan. Group interested in getting a copy of that HIA report. Nicole will contact Marian/Terri. 	<ul style="list-style-type: none"> • Nicole will contact Marian/Terri to get copy of Greenways HIA.
<ul style="list-style-type: none"> • Food Day Proclamation 	<ul style="list-style-type: none"> • Karen suggested looking into getting a donation from a local frame shop to frame the proclamation (or perhaps do a fundraiser, would probably cost \$100 to frame). Options for finding a location to display it: nominate a “food activist” of the year and each year that org displays it in their office. Also could “live” at the Chamber of 	<ul style="list-style-type: none"> • Karen will look into framing options

	Commerce, tourist info center, Cooperative Extension, etc.	
<ul style="list-style-type: none"> • Cluster Updates 	<ul style="list-style-type: none"> • Land Use Cluster has created a two-page document with a description of their cluster and key priorities. • Farmer Support cluster is challenged with low attendance, and Karen does not have the time/resources to carry the cluster herself. Discussion of the MotW as an opportunity to recruit new members. 	<ul style="list-style-type: none"> • N/A
<ul style="list-style-type: none"> • Other 	<ul style="list-style-type: none"> • Master Gardener update: Mary Lou and Brandee will meet with two Master Gardener reps on 1/30 and will report the outcomes at the next GC meeting. • WWC Workshop: some confusion about the role WWC is hoping ABFPC will play. Susan, Mary Lou, and Emily are available to help/participate as requested. 	<ul style="list-style-type: none"> • N/A

Next Meeting

Date/Time/Location	2/24/14 4:00-6:00 pm Public Works Building (Room 109)
Facilitator	Mary Lou Kempf
Agenda	<ul style="list-style-type: none"> • Debrief from MotW and review of cluster action plans • Feedback from clusters on FAP implementation progress notes • Policymaker meeting updates • Updates on Master Gardeners • Cluster rep agreement document update (Darcel) • Food Day Proclamation Update (Karen) • UDO/Mobile Market update (Melanie) • Cluster updates