**Meeting Minutes**

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| **Date/Time/Location** | Monday, February 23, 2015 |
| **Facilitator** | Laura Cheatham/Tracy Kunkler |
| **Note Taker** | C. Nicole Hinebaugh |
| **Time Keeper** | Mary Lou Kemph |
| **Attendees** | Laura Cheatham (Health & Education), Emma Topor (Policy Mobilization), Jillian Wolf (Land Use), Karen McSwain (Farmer Dupport), Darcel Eddins (Policy Mobilization), C. Nicole Hinebaugh (Access, PHAC rep), Sherry Ingram (Water Interim), Tara Adinolfi (Farmer Support), Melanie Brethauer (Water), Brandee Boggs (Access)  Guests include: Ashley Heger (UNC AVL, aheger@unca.edu), Tracy Kunkler (Social Profit Strategies, [tracy@socialprofitstrategies.net](mailto:tracy@socialprofitstrategies.net)), Jonathan Ammons (Mountain Xpress, jonathanammons@gmail.com) |

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| **Consent for Last Month’s Meeting Minutes** | Yes |

**Minutes**

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| **Agenda Items** | **Discussion** | **Conclusions/Action Items** |
| * Update from Land Use Cluster (Jillian) | * Susan Garrett is in transition and stepping back as she’s starting her own business. * Cluster is averaging about 3 people each meeting * Looking to reorganize/reprioritize * **Top priorities:** * Looking at available properties for planting:   + Beaucatcher Park   + County land * Terri March is coordinating a list of existing community gardens. Going to work with her once list is received. * Edible parks and greenways: DeSoto property?   + Need to have people ID’d for maintenance * Want to work with UAA on Farm My Yard initiative * Need to re-organize around large employers using locally grown foods. * Interested in working with UNCA to develop baseline metrics for locally grown foods. * Have not yet defined “local”; recommendation to reference ASAP’s definition of local |  |
| * Organic Growers School Booth | * Melanie wanted to have a discussion about recruiting another Cluster for the 22nd Annual Organic Growers School Spring Conference March 7th-8th. Laura suggested this be handled by email instead of during the meeting. GC approved. | * Melanie has already sent out a request email for another cluster to partner with the water cluster in having a booth at this event. Coordination will now happen by email. |
| * Meeting of the Whole (Jillian) | * Laura sent around a sign-up sheet for more volunteers. Jillian and Laura are currently collaborating, but would like at least 1 or 2 more. MOTW will be potluck/social format with a renewal theme. * Jillian emphasized that the 1st MOTW should be in the 1st Quarter, especially since the last one was so late. * Possible venues include: UNCA, Lenoir Rhyne (allows alcohol) * Other suggestions: New Mtn. Brewery, FBFC – Build it Naturally * No date set yet, but thinking about a Friday evening. * Suggestion made to Doodle poll for date | * Jillian will send out Doodle poll after confirming what dates are available with venue. * Laura and Mary Lou were added to the list of partners for this committee. |
| * Presentation from Ashley Heger (UNCA Research Partnership) | * Ashley submitted her proposal to the ABFPC for proposed ongoing UNCA Research Partnership. * Dr. Ameena Batada (Health & Wellness Dept.) can commit up to 15 students/semester * Ashley is in her senior year and would like to develop a course specific to FPC research needs * Currently she is the only student, but is working on possibly 2-3 students committing to next semester. * She would like to see prioritized items from the FPC and has created a survey that she emailed to the GC right before the meeting. | * GC members need to take Ashley’s survey by 3/9 so Ashley can write up her summary report that’s due then. |
| * Conflict of Interest Proposal (Tara/Darcel) | * The purpose of this proposal is to ensure disclosing of conflicts of interest, and recusing self from decisions where conflicts may exist. * This applies to both GC and clusters * Sherry was concerned that the proposal seems to distinguish between for-profits but not for non-profits. Is concerned it’s not being consistent. * Laura recommended Sherry relook over proposal and suggest language changes within her range of tolerance. * Sherry also feels the proposal is inappropriate to present to cluster members/participants as it could dissuade participation. * At what point should people be expected to sign this? FPC members should sign vs. non-committed participants, or just people who want to remain informed on a cluster’s mailing list. * This depends a lot of self-reporting and self-responsibility, but also others could bring to attention if it seems there is an issue going unreported by an individual. * This is important to talk about in term of membership proposal coming to the table soon. * It seems important to include a piece about others being able to bring potential COI to group if individual doesn’t self-report. * What precipitated this? Multiple instances of self-dealing at December 2014 MOTW and cluster meetings. * Important to remember that being in “conflict” is not being “wrong”, but just means that someone may need to remove themselves from a particular vote/discussion/committee. * Need to see more word-smithing on the proposal to be clear about who/how. * There will be a lot of times that this will come up, so it needs to be very clear. * Need to take back to clusters for feedback/input since it affects them too. * Since everyone has not seen correct document, could we delay discussion/vote until later. * Concern about degree of “profiting” that will eliminate crucial people from vote. * Confused about timing with closed session areas of discussion. * Would like to see some form of oversight rather than being self-reporting specific * A lot of concern around new members being intimidated by too much internal policy. | * Sherry will send suggested language changes to Tara/Darcel by email. * Tara will redistribute correct version of proposal by next meeting. * Group consented to moving vote until March meeting. |

**Next Meeting**

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| **Date/Time/Location** | Monday, March 23, 2015 4-6pm |
| **Facilitator** | Karen McSwain |
| **Agenda** | Laura + Mary Lou |